



## British Virgin Islands Health Services Authority

### Vacancy Notice No. 14 of 2026

## ENVIRONMENTAL SERVICES TECHNICIAN (HOUSEKEEPING)

The BVI Health Services Authority (a client-centered healthcare organization) invites qualified and professional applicants for the position of **Environmental Services Technician (Housekeeping)**. This post requires performing a wide range of cleaning duties in all areas of the BVI Health Services Authority acquired locations using specialized housekeeping equipment and chemicals in order to maintain a clean, safe and aseptic environment for patients, staff, and the public.

#### **PRIMARY DUTIES & RESPONSIBILITIES** (*included but not limited to*):

1. Ensures Health and Safety by keeping in line with the quality standards set by the BVI Health Services Authority by following policies, processes, and acting in a safe manner at all times.
2. Collects office, patient, bio-hazard trash, and disposes into designated areas.
3. Performs emergency response activities including, but not limited to chemical and water spills and biological contamination, equipment decontamination, etc.
4. Performs all assigned tasks effectively, in a responsible team environment
5. Performs routine cleaning as directed by your supervisors.
6. Utilizes appropriate chemicals and supplies according to manufacture direction and policy and procedure.
7. Maintains patient confidentiality.
8. Reports safety hazards as appropriate.
9. Follows all Infection Control practices, including bio-hazard waste handling, hand washing techniques, and standard or isolated precautions.
10. Maintains a clean and neat cart, station, closet, and equipment storage area.
11. Maintains and clean all bathrooms.
12. Operates and maintains cleaning equipment properly.
13. Maintains a quality standard while performing job duties.
14. Must be available to work on shift system (i.e. day, evening, night, and weekend) as assigned.
15. Attends staff meetings and in-service training as scheduled.
16. Report any needed repairs immediately to supervisor (such as leaky faucets or toilets, loose tile, broken windowpanes, missing nuts or screws, beds needing repair, etc.)
17. Performs other duties and tasks as assigned from time to time by management.

# British Virgin Islands Health Services Authority

## Vacancy Notice No. 3 of 2023

### ENVIRONMENTAL SERVICES TECHNICIAN (HOUSEKEEPING)

#### MINIMUM REQUIREMENTS:

##### Educational/Training Requirements

- ❖ High School Diploma/or equivalent
- ❖ Minimum of 1 year of previous cleaning experience within a health setting / or services industry
- ❖ Experience and knowledge of cleaning chemicals and equipment is typically preferred.

##### Knowledge, skills and abilities

- ❖ Knowledgeable of basic aspects of infection control
- ❖ Basic knowledge of cleaning
- ❖ Able to work with and without supervision
- ❖ Able to manage own time effectively
- ❖ Good personal presentation
- ❖ Flexible approach to work duties
- ❖ Courteous to patients, visitors and staff
- ❖ Ability to organize and prioritize workload
- ❖ Team oriented

##### Physical Demands

- ❖ Ability to work under pressure while maintaining high standards and meeting deadlines.
- ❖ Ability to remain calm despite intrusions.
- ❖ Ability to be courteous, tactful and cooperative.
- ❖ Ability to be flexible and to exercise good judgment in carrying out all phases of work.
- ❖ The ability to read, write and speaks English.
- ❖ Physical ability to lift or move (25 – 40 LBS) supplies, equipment and accessories a minimum of 20 ft.
- ❖ Occasional bending, stooping, crouching, kneeling, climbing stairs and 4 foot ladders are required.
- ❖ Have basic computer knowledge

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### ENVIRONMENTAL SERVICES TECHNICIAN (HOUSEKEEPING)

#### MINIMUM REQUIREMENTS (CONTINUED):

#### Work Environment: Hospital/Clinic Environment

- ❖ 24 hours Shift system.
- ❖ High Stress environment.
- ❖ Exposure to biological, radiation, physical and chemical hazards.
- ❖ Exposed to violent persons.
- ❖ Strenuous physical labor
- ❖ Skin irritations from strong cleaning solutions
- ❖ Continual exposure to dust, dirt, and disagreeable odors
- ❖ Frequent exposure to organic material which may be contaminated and/or infectious and require special handling.

**SALARY:** \$20,098.00- \$26,128.00

**CLOSING DATE:** 7<sup>th</sup> July 2026

To apply, please send curriculum vitae (resume) and letter of application to:  
Human Resources Manager, BVI Health Services Authority, P. O. Box 439, Road Town, Tortola VG1110, British Virgin Islands  
E-mail address: [employment@bvihsa.vg](mailto:employment@bvihsa.vg)