



British Virgin Islands Health Services Authority

Vacancy Notice No. 10 of 2026

REGISTERED NURSE/MIDWIFE (COMMUNITY HEALTH)

The BVI Health Services Authority (a client-centered healthcare organization) invites qualified and professional applicants for the position of **Registered Nurse/Midwife (Community Health)**. Directly involved in the implementation of Family, Maternal, Newborn, and Child Health Program to include activities such as antenatal and postpartum care; normal deliveries; family planning; immediate care of the newborn management of post-partum hemorrhage immediate identification and referrals of complicated pregnancies/deliveries. Provides promotive, preventative, curative, and domiciliary care to clients and families within a defined Health area community. Participate in multi-disciplinary teams' decision-making regarding the management of clients. Conduct community health assessments to identify and prioritize health problems and develop interventions. Assist in conducting disease surveillance (communicable and non-communicable).

PRIMARY DUTIES & RESPONSIBILITIES (included but not limited to):

Clinical Duties

1. Provide complete Antenatal care (Assess, plan, implement and evaluate nursing care for clients attending Antenatal):
 - Identify high-risk pregnancies and refer such clients to the relevant medical specialists.
 - Provide integrated health education within all activities, to clients and their families on topics such as importance of breast feeding, weaning, child spacing, hygiene, child and family health, vaccination and possible complications resulting from harmful traditional practices.
 - Conducts home visits to high-risk mothers during the antenatal periods.
2. Conducts puerperal/postnatal home visits for up to 10 days (Assess, plan, implement and evaluate nursing care for clients)
3. Provide six weeks' post-natal care to mother and Baby (Assess, plan, implement and evaluate nursing care for clients)
4. Conduct weekly/biweekly child health and immunization clinic (Assess, plan, implement and evaluate nursing care for clients attending clinic).
5. Assess, plan, implement and evaluate nursing care for clients diagnosed with communicable and non-communicable disease according to accepted nursing practice and standards. Reflecting collaboration with other members of the healthcare team.
6. Provide family planning services to the client that contributes to their optimum sexual and reproductive health outcomes. (Cervical screening, STI screening and contraceptive Counsel regarding use and side effects of mechanical and chemical contraception)
7. Manage normal spontaneous vaginal deliveries
 - Monitor progress of active labour by abdominal & pelvic examinations
 - Monitoring maternal and fetal well-being during labor § Recognize signs of fetal distress, stabilize and refer immediate referral.
 - Recognize signs of maternal distress, stabilize and immediate referral / Recognizing prolonged and obstructed labour and for immediate referrals.
 - Perform various procedures as required: episiotomy; prolapsed cord.
8. Perform appropriate treatments monitor response to treatment in an accurate and timely manner
9. Provide information, instruction and counseling to patients regarding health issues emphasizing preventative health care practices to ensure optimum health and safety.
10. Liaise with agencies and other health and social care professionals to ensure that clients receive needed support beyond scope of Practice.
11. Provide training and guidance for junior colleagues.
12. Respond appropriately to all emergencies, stabilizing clients and evacuating by appropriate transport e.g., AIR/SEA/ LANDTRANSFERS.

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PRIMARY DUTIES & RESPONSIBILITIES *(included but not limited to):*

EPI/Cold Chain Management

1. Ensure adequate vaccines and biologics supplies are in stock to provide weekly immunization service (Order vaccine supply according to program schedule)
2. Ensure all vaccines and biologics are handled correctly and procedures are documented.
3. Monitoring cold chain (accurately record refrigerator temperature twice daily and take appropriate actions where necessary).
4. Anticipate, identify, report, and manage Adverse Events following Immunization (AEFI) as appropriate to practice.
5. Collate and analyze immunization information develop and submit immunization report monthly.
6. Assist with planning and implementation of vaccine out-reach and catch –up sessions as the need arises.

Surveillance

1. Collects and collates data on Communicable and Syndromic diseases, and submit weekly to Public Health Nurse
2. Identifies emerging disease trends, reports to Public Health Nurse Zone Manager
3. Reports sentinel events to the Public Health Nurse Zone Manager

Reports and Record Keeping

1. Document accurate information relating to client.
2. Compile and submit monthly reports in a timely manner.

Management

1. Assist in the supervision of Registered Nurse, District Nursing Assistant and gives supervisory support to Clerical and ancillary staff.
2. Assist in preparing Staff Duty Roster and weekly assignments as designated.
3. Attends and participates actively in all scheduled meetings, workshops and other activities.
4. Orders medical supplies and maintain inventory of stock levels.
5. Secures and maintains legal records according to the Controlled Drugs Act. (Schedule 8 and 10).
6. Maintains quality checks and coordinates maintenance program for equipment and requisitions equipment as needed.
7. May be reassigned to different areas within Primary Health Care to provide coverage when necessary.
8. Performs any other related duties, which may be assigned by the Public Health Nurse.

Research

1. Conduct nursing research to inform decision making.

Personal and Professional Development

1. Responsible for own professional development and maintains own current competency in nursing specialty by attending educational workshops; reviewing professional publications; establishing personal networks.

Performs other duties as assigned.

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MINIMUM REQUIREMENTS:

Educational/Training Requirements

- ❖ Bachelor of Nursing
- ❖ Certificate in Midwifery

Experience

- ❖ Minimum of 2 years as a Registered Nurse Midwife in a Community Health setting

Licenses/Certificates

- ❖ Registered and licensed with the General Nursing Council of the British Virgin Islands
- ❖ Registered Nurse/Certified Midwife.
- ❖ Registered and licensed in country of origin.
- ❖ BLS trained and certified

Knowledge, skills and abilities

- ❖ Ability to maintain quality, safety, and/or infection control standards.
- ❖ Knowledge of midwifery theory, procedure and standards.
- ❖ Ability to plan, implement, and evaluate individual patient care programs.
- ❖ Ability to perform patient assessment and triage.
- ❖ Ability to develop and present educational programs and/or workshops.
- ❖ Knowledge of gynecological health issues and trends.
- ❖ Ability to make administrative/procedural decisions and judgments.

Physical Demands

- ❖ Moderate physical activity. Requires handling of average-weight objects up to 21 pounds or standing and/or walking for more than four (4) hours per day.
- ❖ Would be required to work twelve (12) hour shifts when necessary.
- ❖ Would be required to work across various community clinic locations as needed to ensure adequate coverage.
- ❖ The physical demands are minimal and typical of similar jobs in comparable organizations.
- ❖ Persons will be expected to participate in home visits.

Work Environment

- ❖ The work environment is representative and typical of similar jobs in comparable organizations.

SALARY: Associate \$37,401.00 - \$48,621.00
Bachelor \$45,615.00 - \$59,295.00

CLOSING DATE: 27th May 2026

To apply, please send curriculum vitae (resume) to:
Human Resources Manager, BVI Health Services Authority, P. O. Box 439, Road Town, Tortola VG1110, British Virgin Islands
E-mail address: employment@bvihsa.vg